

2019 Spring Board Meeting March 8-9, 2019

- The 2019 Spring Board of Directors meeting was opened by MSERA President, Mindy Crain-Dorough, at 2:05 PM on March 8, 2019.
- The following members were in attendance: Tina Allen, Kelly Byrd, Kathy Campbell, Landon Clark, Teresa Clark, Shannon Chiasson, Larry Daniel, Rebecca Robichaux-Davis, Mindy Crain-Dorough, Adam Elder, Suzanne Franco, Bobby Franklin, Kasia Gallo, Natasha Gerstenschlager, Nykela Jackson, Sandra Lampley, Ben Littlepage, Jane Nell Luster, Amanda Mayeaux, Rachelle Miller, George Noflin, Eric Oslund, Randy Parker, John Pecore, Ava Pugh, Minadene Waldrop, and Brandon White.
- The following members were not in attendance: Dustin Hebert, Gail Hughes, David Morse, Tony Onwuegbuzie, Dana Perilloux, John Slate, and Amy Thompson.
- Mindy welcomed everyone to the Spring 2019 Board of Directors meeting and thanked everyone for their commitment to the organization. She identified the spring board meeting as a key to success for the organization.
- Kathy Campbell shared information regarding things to do in the area.
- Mindy shared an overview of the two days and the organization's mission, vision, and strategic priorities.
- Rachelle Miller reviewed 2018 Fall Board Meeting minutes, highlighting the motions made. **On a motion by Shannon Chiasson and second by Rebecca Robichaux-Davis, the board unanimously approved the 2018 Fall Board Meeting Minutes.**

GOVERNANCE REPORTS

Past-President (Rebecca Robichaux-Davis)

- Discussed 2018 conference experience.
- Thanked those who helped out with the conference.
- Requested results/suggestions from Evaluation Committee soon so that we could make changes for the 2019 Annual Meeting.
- Suggested different colored shirts for leadership at conference as well as particular assigned duties to leadership team during conference (e.g., in charge of photo booth).

President (Mindy Crain-Dorough)

- Will be sending out emails regarding volunteers for committees to committee chairs soon.
- Prepared for the spring board meeting.
- Thanked Randy, Jane Nell, and Rebecca for help in preparing for new role.

Executive Director (Randy Parker)

- Maintained membership lists and sent lists to historian.
- Handling Distinguished Paper awards. Making sure the awardees will be at AERA.
- Representing us and SRERA at AERA in Toronto this spring to increase national and international visibility.
- Has been in contact with Tony Onwuegbuzie (Editor, RITS). Tony and John are finishing their roles on December 31, 2019.
- Working with EBSCO regarding access to RITS.
- Needs to add Natasha Gerstenschlager as signatory to checking account and revise bonding statement.
- Suggested that we look at long-range fiscal planning.

Budget Advisory Committee (Randy Parker & Ben Littlepage)

- Distributed budget reports.
- We operated at around a \$7,000 deficit.
 - No institutional memberships
- We planned for 250 memberships (those attending 2018 conference), but we only had 233 attendees.
- Emphasized that we need to encourage donations and seek out institutional memberships.
- On a motion for Rebecca Robichaux-Davis and a second by Tina Allen, the board approved the budget.
- There was discussion around ways to increase funds, including:
 - Exhibitors at conference
 - Additional “training” sessions like at AERA
 - Webinars
 - Increasing professional membership price for conference
 - On a motion by Shannon Chiasson and a second by Teresa Clark, the board unanimously voted to increase the early-bird rate from \$125 to \$150 and late (on-site) rate from \$175 to \$200.

ANNUAL MEETING REPORTS

2018 Annual Meeting - Program Chair (Dustin Hebert)

- Absent (no report sent).

2018 Annual Meeting - Local Arrangements Chair (Larry Daniel)

- Pensacola was a well-received conference.
- Thanks to Rebecca, Dustin, and Randy!

- Jane Nell asked how 2018 attendance compared to previous attendance when in Pensacola.

2018 Annual Meeting - Evaluation Co-Chairs (Sandy Lampley & George Noflin)

- Shared results from the evaluation
 - No-shows were frequently mentioned by attendees.
 - More time for discussion needed.
 - Mentor/mentee session highly praised but not highly attended.
 - Many raved about location and organization – will return!
 - Suggestion – poster session not at same time as other sessions.
- Mindy stated that we need to push presiders to complete feedback. We also need a section asking for feedback on specific sessions (what was good/what was bad).
- Suggestion to have each day's feedback sheet a different color.
- Tell presiders to bring their sheets to the registration tables.
- Presiders should remind presenters to turn in their paper.
- Will ask for papers to be uploaded in advance by a certain date and those who fail to do so will be asked at the conference to upload.

2019 Annual Meeting - Program Chair (Adam Elder)

- Will examine the rooms for presentations during the board meeting and will be in touch later about specifics.

2019 Annual Meeting - Local Arrangements Co-Chairs (Kathy Campbell & Dana Perilloux)

- Shared things to do in the area and described the area of the conference.
- Mindy shared the theme of the 2019 conference: "Connecting Research and Practice: Unmasking our Potential."
- Fall dates for meeting was stated: Board Meeting Tuesday, November 5.
- If you plan to come in on Monday, let Randy know.

2019 Annual Meeting - Evaluation Co-Chairs (Sandy Lampley & George Noflin)

- Nothing new added during this time as previous discussion covered this topic.

2020 Annual Meeting & President-Elect's Report (Rachelle Miller)

- Will be held in Little Rock, Arkansas October 27 – 30.
- Has been in contact with Rebecca and Mindy about her upcoming role as president.

Future Site Committee Chair (Rebecca Robichaux-Davis)

- Solicited feedback from 6 attendees (3 new and 3 returning) at 2018 conference regarding where to hold 2021 conference.
- On a motion by Shannon Chiasson and a second by Nykela Jackson, the board opened discussion about the 2021 conference location.
- Discussion was held regarding Ole Miss versus NOLA as the 2021 location. A straw poll of the board indicated that NOLA was favored.
- Discussion of 2022 location included Alabama (Mobile or Orange Beach), Tennessee, and Kentucky (Teresa Clark to look into this option). Since this is an even year, we are open to any location following the board's recommendation.

MSERA Standing Committee Reports

Constitution & By-Laws Committee (Bobby Franklin & Gail Hughes)

- Bobby said that Gail is the new co-chair and had nothing else to report.
- Jane Nell reminded to send out changes 31 days prior to the annual meeting for the executive direction section so that the constituency could vote.

Development Committee (Franz Reneau & Minadene Waldrop)

- Minadene raised concern about sustaining institutional membership – current cost doesn't bring in any money because of the registration waivers.
- On a motion by Teresa Clark and a second by Minadene Waldrop, the board approved raising sustaining institutional membership to \$500 and to include three conference registrations and recognition on website.
- On a motion by Teresa Clark and a second by Nykela Jackson, the board approved adding in an exhibitor table for \$500 on Wednesday and Thursday of conference.

Membership Committee (Teresa Clark)

- Encouraged using social media before and during the conference.
- Will make table tents for the conference that detail how to get connected with MSERA social media.
- Will contact previous NOLA conference attendees and let them know we are coming back to NOLA this fall.

MSERA Mentors (Larry Daniel)

- With help from Linda Morse, Larry will reach out to all mentors next month regarding the mentor sessions.
- There will be 2 additional mentor sessions proposed for this year (one on getting hired in academia and one on becoming a leader in academia). Flyers will be

distributed for these sessions as the conference.

Nominations Committee (Rebecca Robichaux-Davis)

- She needs nominations for At-Large Directors, Student Representative, and LEA.

Publications Committee (Amanda Mayeaux & Amy Thompson)

- We need to increase our online presence (action item).
- There needs to be a standardization for how the processes for the calls for Editor of RITS and The Researcher work.

Technology Committee (Tina Allen & Dustin Hebert)

- Reminder that we need projector donations for the conference (we need seven total). Please email Tina if you have one you can bring.

University Student Advisory Committee & Student Representative (Suzanne Franco Kelly Byrd & Brandon White)

- Kelly said the fall events were attended well by students.
- She will send an email to students registered for the conference to detail the events for them.
- Need more book donations for this year

MSERA Awards Committees

Distinguished Papers Committee (Rachelle Miller)

- Ava created a form that awardees fill out that is a contract for them regarding the RIP Award.
- Rachelle asked if we could let them know they are a recipient prior to the conference and mentioned that their entire paper is need prior to the conference.

Distinguished Service & Historical Contributions Awards Selection Committee (Mindy Crain-Dorough)

- Mindy is seeking nominations – needed by October 1. There will be a call in The Researcher and posted online.

MSERA Publications Committees

Researcher (Randy Parker)

- Waiting for proposal system to go live before he sends out print version.

Research in the Schools (Tony Onwuegbuzie & John Slate)

- Absent (no report sent).
- Randy reminded us that Tony and John will be finishing their roles as editors this year, and Randy is working on getting issues accessible through EBSCO.

MSERA Website (Dustin Hebert)

- Absent (no report sent).
- Tina said she (Technology Committee) would help with managing the website.
- If there are updates to website, send to Dustin and CC Mindy.

Other Leadership Updates

Historian's Report (Jane Nell Luster)

- Provided elected officer orientations.
- Still working on historical documents. Looked for missing issues of The Researcher online and sent those to Dustin. Getting rid of any duplications.

MSER Foundation Report (Ava Pugh)

- Reminded board that the Foundation offers financial support to MSERA and the RIP award.
- Discussion about the RIP award
 - It was suggested to have students submit all documents by specific deadline before conference.
 - It was suggested to include language that if they have been awarded in the past, they cannot be considered a second time.
 - It was suggested to change language from to “notable” and “promising.”

LERA Liaison (Kathy Campbell)

- Kathy displayed MSERA 2019 flyer at LERA 2019 conference
- LERA and MSERA outstanding paper award recipients need to send names and contact information to SRERA to have papers presented at AERA.

SRERA Liaison (Randy Parker)

- Randy will be at AERA to represent us.

Archives Report (David Morse)

- Mindy contacted David. He said he will work with Technology and Publications committees to get electronic submissions accessible for journals.

MSERA Directors' Reports

At-Large Directors (Tina Allen, Teresa Clark, Sandy Lampley, & Minadene Waldrop)

- Nothing to report.

State Directors (Kelly Byrd, Nykela Jackson, John Lee Pecore, Landon Clark, Adam Elder, Kasia Gallo, Eric Oslund)

- Nykela Jackson shared on behalf of entire group.
- Their work will focus on selling perks of membership to faculty and students. Will contact department chairs, deans, doctoral programs, and K-12 networks about conference.
- It was suggested that K-12 appropriate sessions be made explicit on program.

LDE/SDE Representative (Shannon Chiasson)

- Nothing to report.

Business

Old Business (Mindy Crain-Dorough)

- Nothing to report.

New Business (Mindy Crain-Dorough)

- Discussed process for submitting changes to Operations Manual.
 - By the end of the year, changes need to be submitted to president-elect.
 - Suggestion made to place changes needed into a Google Drive so that this could be an ongoing process.
 - Mindy said we need clarification regarding transfer process for money from foundation to MSERA in manual.

Other

- Adam proposed changing to a 500-word limit for conference submissions. He also suggested including regular paper roundtables.
- Sandy suggested having poster session during happy hour.
- Mindy thanked everyone and reminded them to submit reports if they had not done so. She also reminded everyone to upload their work from their collaborative session.
- Mindy adjourned meeting at 11:45.

DRAFT